

GRACE ASSEMBLY OF GOD BUILDING USE POLICY

God has provided us with a beautiful facility and we desire to glorify God through good stewardship of the building and grounds. Consequently, we have enacted the following policy and requirements for any individuals or groups whether member or non-member that would desire to use the facility for weddings and funerals or other events

1. Use of the facility is guaranteed to no one.
2. Approval for facility use is provided by contacting the pastor
3. Guidelines must be followed
4. **THERE MUST BE ADULT SUPERVISION OF CHILDREN ON THE PREMISES AT ALL TIMES.**
5. **NO SMOKING IS ALLOWED IN ANY PART OF THE FACILITY**
6. For weddings and funerals the churches sound technician must be contracted to provide for the sound and supervision of the church facility and set up of equipment.
7. For Weddings and funerals the church cleaning person must be contacted to schedule cleaning following an event.
8. **No refreshments** may be brought into the sanctuary (water is ok)
9. Refreshments may be served in the fellowship hall.
10. Opening of the sanctuary facilities for decorating, rehearsal and services must be scheduled with the pastor and a key will be provided.
11. The side rooms, sound booth and lighting booth are off limits except to authorized persons.

Guidelines

1. No tape, glue, staples, tacks, may be used on walls or doors.
2. **No glitter to be used in decorating.**
3. Only drip less candles may be used.
4. The sanctuary chairs may not be moved (extra chairs are available if needed)
5. Fellowship hall chairs and table may be utilized but must be stored following usage.

Cleaning Person (Fee: \$50)

Sound Technician (Fee: \$50)

Contact the church to schedule these individuals for special events